

## Ministry Residency Program at Denver Seminary

**INTERNSHIP OPPORTUNITY:** Director of Children & Family Ministries

**LOCATION:** St. James Presbyterian

**ABOUT:** [sjpres.org](http://sjpres.org)

*St. James Presbyterian is a mid-sized church located in Littleton. We believe St. James Presbyterian Church exists to ignite a contagious passion for Jesus Christ and to become God's instruments of transformation here and around the world. Looking forward, we believe every child, youth and adult are called to the faith-filled adventure of life in intimate communion with God, authentic relationships with one another and dynamic witness in the world.*

**TUITION CONSIDERATION:** \$3,000 per semester  
10% tuition discount  
Taxable Living Stipend: \$1,000 per month

**ESTIMATED TIME COMMITMENT:** 20 hours per week (semi-flexible schedule)

**QUALIFICATIONS:**

- Personal relationship with Jesus Christ
- Demonstrates an active faith life
- Has a passion for young children and their families
- Highly collaborative and has good communication skills
- Has a high value of worship opportunities for children
- Values and has an understanding of a formational emphasis in Christian education
- Gifted at building relationships with children, parents and families
- Servant Leader with Administrative skills
- Twelve month commitment to the ministry (preferred)

**RESPONSIBILITIES:**

*We currently are seeking a part-time Director of Children and Family Ministries. The Director of Children and Family Ministries provides leadership for our ministry with children and their families to assist them to come to know and grow in their relationship with God through Jesus Christ. This individual will work with the Head of Staff, other staff, and the children's discipleship team to carry out the vision of St. James Presbyterian Church as it relates to children's ministries.*

- Oversee all aspects of our children's ministries
- Work with our volunteer leadership team to minister to the needs of our children (birth-5th grade), and work with youth leaders to help transition students into youth ministries
- Recruit, train and oversee additional volunteer leaders
- Develop and determine curriculum needs for children's ministries
- Build relationships between our parents, children, preschool and congregation
- Supervisor of the child care coordinator, MOPS Coordinator and ministry
- Develop and manage children's ministries budget
- Be a physical presence at church-wide events
- Other tasks, as directed
- Reports to the Head of Staff
- Meets with St. James staff for team building, ongoing training, and planning

**TO APPLY:** Send a resume, cover letter,  
and a list of 3 references to [kids\\_search@sjpres.org](mailto:kids_search@sjpres.org).



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**DEFINITION OF THE MINISTRY RESIDENCY PROGRAM:**

By Definition the Residency Program is an Internship and contains the following:

1. *Similar ministry training as that available in and through schooling for future clergy;*
2. *This training is for the benefit of the trainee;*
3. *Resident is not a replacement for a regular employee, but works under close observation;*
4. *This program is considered to be of greater value to the trainee than to the employer;*
5. *Trainees are not necessarily entitled to a job at the completion of the program;*
6. *Employer and trainee understand that trainees are not entitled to wages for the time spent in training.*