

## Ministry Residency Program at Denver Seminary

### **INTERNSHIP OPPORTUNITY: Kids' Ministry Coordinator**

#### **LOCATION: Rockland Community Church**

**ABOUT:** It is the function of the Kids' Ministry Coordinator to coordinate and help administer the Sunday morning and Wednesday evening programs for kids ages 0-5<sup>th</sup> grade under the leadership of the Director of Kids' and Family Ministry. The vision of this ministry is to inspire children to learn about the Lord through fun, engaging, innovative and creative programming. It is critically important to establish relationships by being directly involved with kids and families within the life of Rockland.

Resident will report to Lori Fullmer, Director of Kids' and Family Ministries

#### **QUALIFICATIONS:**

We are seeking a fun, high energy person who loves kids and families, and desires to share Jesus with them. This individual needs to be a spiritually mature Christian. They should be organized, self-motivated, have strong administrative and computer skills, and have strong interpersonal skills. A passion and desire to make a positive impact through innovative and creative programming is a must, along with being a team player who knows how to have fun, and is excited to be a part of a growing ministry. Prior experience in Kids Ministry a plus.

**TUITION CONSIDERATION:**     \$3,000 per semester  
   10% tuition discount  
   \$750 annually for textbooks  
   Taxable Living Stipend: \$860 per month

**ESTIMATED TIME COMMITMENT:** 20 hours per week

#### **DUTIES:**

##### **Volunteer and Teacher Coordination (Nursery-5th grade)**

- Be an encouragement, support and presence for teachers on Sunday mornings. Assist with classroom setup.
- Work with the Director to help encourage the volunteer teachers to grow in the Word, their faith and their daily walk with Jesus Christ.
- Provide direction and support to teachers in line with the Ministries Goals and Objectives.
- Assist with recruitment, training and recognition of teachers and volunteers for Kid's programs.
- Work with Director and the ministry team to select and implement curriculum.
- Stay current with trends in Kids Ministry. Be creative in opportunities to introduce children to Jesus.
- Assist with oversight, staffing, and supervision of Sunday morning and mid-week childcare workers.
- Take necessary steps to provide for the safety and security of our kids.

### **Vacation Bible School – Assistant Director**

Assist with planning, recruitment, and implementation of Vacation Bible School annually.

### **Kids & Family Events**

Assist with the planning and execution of various Kid's and Family events throughout the year.

### **Meetings**

Attend bi-weekly staff meetings..

Attend monthly Kids' & Family Ministry Team Meetings.

**TO APPLY: Please send  
resume with cover letter  
to:**



**Chris Dodge**

Operations Director

303.526.0668 x 213

Rockland COMMUNITY CHURCH

[www.Rockland.Church](http://www.Rockland.Church)

[CDodge@Rockland.Church](mailto:CDodge@Rockland.Church)

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#### **DEFINITION OF THE MINISTRY RESIDENCY PROGRAM:**

By Definition the Residency Program is an Internship and contains the following:

1. *Similar ministry training as that available in and through schooling for future clergy;*
  2. *This training is for the benefit of the trainee;*
3. *Resident is not a replacement for a regular employee, but works under close observation;*
4. *This program is considered to be of greater value to the trainee than to the employer;*
5. *Trainees are not necessarily entitled to a job at the completion of the program;*
6. *Employer and trainee understand that trainees are not entitled to wages for the time spent in training.*